

# N.Q EXCAVATOR HIRE

PTY LTD



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## *Environmental Management Policy*

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### **1.0 Policy Statement**

We will set measurable environmental performance objectives and targets in the business and we will comply with the legal and other environmental requirements placed on or subscribed to by NQ Excavator Hire.

#### **NQ Excavator Hire is committed to:**

- Identifying and managing the environmental values relevant to the natural environment in which we operate;
- Continually assessing our environmental risks and putting appropriate risk management measures in place;
- Reviewing and checking environmental controls regularly so they continue to be appropriate and effective;
- Preventing environmental incidents, including those which cause pollution, and effectively responding to and reporting all environmental incidents when they do occur;
- Cost-effectively managing our environmental emissions;
- Ensuring due environmental management is exercised for all new or changed business activities;
- Fostering positive relationships within the communities in which we operate to maintain our social licence to operate; and
- Maintaining and continuously improving our environmental management system.

### **2.0 Scope**

This policy applies to employees of NQ Excavator Hire and its subsidiaries, visitors and contractors while visiting or conducting business at NQ Excavator Hire workplaces and while participating in authorised activities outside of NQ Excavator Hire workplaces.

### **3.0 Responsibilities and Authorities**

#### **The Manager**

The Manager is responsible for the development and review of the Policy and for ensuring the business systematically implements NQ Excavator Hire's environmental commitments

#### **General Managers & Supervisors**

Promote and support the Policy across NQ Excavator Hire.

Provide adequate human and financial resources to promote and ensure compliance with the Policy.

Ensure the Policy and the Environmental Management System are used as a framework in business planning to set and review environmental objectives and targets.

Review and report to the Manager any material non-conformances with this Policy and oversee corrective action.

#### **General Managers, Managers and Supervisors**

Ensure this Policy is made available, displayed and understood at workplaces.

Ensure operation, maintenance and development of plant, equipment and sites in compliance with applicable environmental approvals, legislative, SWMS and other requirements.

Act in accordance with this policy and ensure employees and contractors are aware of, understand and comply with environmental obligations applicable to tasks undertaken.

Review and report to the Managers through normal business channels any non-conformances with this Policy and oversee corrective action.

Report and investigate all near hits, hazards and incidents, communicate learnings to all others in NQ Excavator Hire who may benefit from the knowledge and implement strategies to prevent reoccurrence in accordance with the environmental management system.

Identify, assess and control environmental risks in the workplace and business.

#### **Employees and Contractors**

Understand and work in accordance with this Policy and NQ Excavator Hire's Environmental Management System.

Work in compliance with applicable environmental approvals, legislative and other requirements to which NQ Excavator Hire subscribes.

Identify, assess and control environmental risks in the workplace and in decision making and take corrective action as required.

Report all incidents and identify and communicate opportunities for learning and continual improvement in accordance with the environmental management system.

When servicing plant and equipment all employees must take the up most care to ensure no oils or greases are spilt and all oily rags and waste products are placed in the correct bins provided.

All employees must place all rubbish products in the correctly labelled bins. General, recyclables, oil, oil Filters and oily rags have there own bins.

#### 4.0 Review and Consultation (Prior to Approval)

The General Manager Health, Safety and Environment is required to undertake review and appropriate consultation of this document at least every three years and at other times, if any significant new information or legislative or organisational change warrants a change in this document.

#### 5.0 Communication Plan (After Approval)

This policy will be:

Communicated to all employees, contractors and visitors at NQ Excavator Hire;

Made available on NQ Excavator Hire’s internet and external website (publically available) and in hard copy form at sites; and

Referenced in all NQ Excavator Hire HS&E Inductions.

#### 6.0 References (Including Information Services)

AS/NZS ISO14001:2008 Environmental Management Systems – Requirements with guidance for use.

#### 7.0 Revision History

Rev No.	Rev. Date	Revision Description	Author	Endorse/Check	Approved By
1- 2	2010 2012	Original Updated	David Vass Brooke Davies	David Vass	Manager David Vass
3	11.12.14	Policy updated to combine all Legacy Environment Policies and to reflect the NQ Excavator Hire Site new	David Vass Brooke Vass	David Vass	Manager David Vass

David Vass

Date 12/12/2012

Executive Manager

